

**TOWN OF BRADFORD**  
**BOARD OF SELECTMEN'S MINUTES**  
**Monday, May 22, 2023**

**Item 1. Open meeting: 6 pm**

**Attendance:** Errol Hanson, Edward Nevells, Carlene Oakes, Levi Surette and Julie McCarthy 6:10 pm

**Pledge of Allegiance :** commenced

**Item 2. Review of Treasurer's Warrants:** 35 and 36- Motion made by Selectman C. Oakes and 2<sup>nd</sup> by Selectman E. Nevells to accept warrants as presented

**Vote      5 in Favor      0 in the Negative**

**Item 3. Sign USDA paperwork:** signed by E. Nevells

**Item 4. Summer Road Work Plans :**

**Motion made by Selectman C. Oakes and 2<sup>nd</sup> by Selectman E. Hanson to put out to bid two culverts on the Pond Rd and a culvert on the Williams Rd.**

**Vote      5 in Favor      0 in the Negative**

T.M. will write up the bids and posting them as written under #11 of the Road Policy but will need all the specs before being able to complete the task.

**Motion made by Selectmen C. Oakes and 2<sup>nd</sup> by Selectman L. Surette to have a 20 ft apron paved at the mouth of the Wilder Davis Rd. Someone to cut the pavement out and do the prep work, Hopkins complete the paving.**

**Vote      5 in Favor      0 in the Negative**

**Motion made by Selectman J. McCarthy and 2<sup>nd</sup> by E. Hanson for the ground work to go out to bid with the culvert work.**

**Vote      5 in Favor      0 in the Negative**

**Motion made by Selectman E. Hanson and 2<sup>nd</sup> by Selectman E. Nevells to offer to the residents on Ridge Rd. one of the old culverts that is being removed if in good condition to be used on the discontinued portion of Ridge Rd.**

**Vote      5 in Favor      0 in the Negative**

**Motion made by Selectman E. Nevells and 2<sup>nd</sup> by Selectman C. Oakes that the Road Commissioners will develop specs for each road that will be having gravel work done to it.**

**Vote 4 in Favor 1 in the Negative (J. McCarthy)**

**Motion made by Selectman E. Nevells and 2<sup>nd</sup> by Selectman E. Hanson to replace the culvert on the north paved end of the Middle Rd.**

**Vote 5 in Favor 0 in the Negative**

**Motion made by Selectman E. Nevells and 2<sup>nd</sup> by Selectman C. Oakes to pave the north end of the Middle Rd. using the funds from the LaGrange TIF.**

**Vote 5 in Favor 0 in the Negative**

E. Nevells made comment to when work is being done on the roads the contractors are to take care of their trash and any culverts disposed of properly not placed in the woods.

**Beavers:** The person that C. Oakes spoke to said he wasn't interested in being responsible for checking on the beaver issue on a regular bases he would continue to take care of the issue when called on. Through discussion each Road Commissioner will be responsible for informing the other members when they notice a beaver issue on their assigned roads.

**Item 5. Additional Agenda Items:** J. McCarthy- Triumph Cleaning will be out on Tuesday to do the windows. They are not going to do a spot check on the gym floor they will just do what they can and if they have the opportunity to come out again, they will strip some more each time if the floor is like the entryway.

J. McCarthy- A. Lord said he would come out to do some training it just depends on what night it is. At this time M. McCarthy won't be able to commit to this project. Looking for volunteers.

L. Surette- presented the invoice from Owen Hanson for the work that was done on the town truck. The total came to \$627.00

**Item 6. Executive Session:** 1 MRSA-405 (6) (A) Personnel Matters no executive session meeting held in open session. T.M. presented a statement asking for open session.

J. McCarthy asked the town lawyer to help the Board to make sure they are doing employee warning forms by the correct protocol in how they are reprimanding the T.M., verbal warning, written, 2<sup>nd</sup> written to the termination of the T.M.

None of the reprimands have been signed L. Surette wanted them to be signed now with both lawyers present, both lawyers said no to this.

**Motion made by Selectman J. McCarthy and 2<sup>nd</sup> by Selectman E. Hanson to send all the documentation to the Town Lawyer, warnings, forms for warnings, 6 warnings, previous contract, personal policy and the T.M. file.**

**Vote      4 in Favor      0 in the Negative      1abstention (C. Oakes)**

Discussion on T.M. position is described by state statute from job description to termination. The town lawyer will help them in the process and will review the policy and any forms that the Board is using.

Summary of questions asked to the lawyer:

J. McCarthy-

Q. They have been getting a lot of Fire Department questions who should be answering those questions- Responds' Town Manager

Q. The Board fundraising for a cause- Response- it is not a good practice.

Q. An audit outside of the annual audit what can we do to know if things are being done correctly – Responds'- check with MMA on an operational audit.

Q. who supervises outside contractor's – Responds'- day to day is usually the T.M 99% of the time

**Item 7. Adjourn: 9pm**

Submitted by

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Vittoria J.B. Stevens

\_\_\_\_\_/S/\_\_\_\_\_

Selectman Errol Hanson

\_\_\_\_\_/S/\_\_\_\_\_

Selectman Julie McCarthy

\_\_\_\_\_/S/\_\_\_\_\_

Selectman Edward Nevells

\_\_\_\_\_/S/\_\_\_\_\_

Selectman Carlene Oakes

\_\_Absent to sign\_\_\_\_\_

Selectman Levi Surette