

**TOWN OF BRADFORD**  
**BOARD OF SELECTMEN'S MINUTES**  
**Thursday, January 19, 2023**

Item 1. **Open meeting:** 6:06 pm

**Attendance:** Timothy Bubar, Errol Hanson, Amber Hines and Carlene Oakes

**Absent:** Julie McCarthy

**Pledge of Allegiance** commence

**Item 1. Approval of December Jan. 5, 2022 minutes- Motion made** by Selectman C. Oakes and 2<sup>nd</sup> by Selectman A. Hines to accept minutes as presented

**Vote      4 in Favor      0 in the Negative**

**Item 2. Review of Treasurer's Warrants: 1, 2, 3 and 4 Motion made** by Selectman C. Oakes and 2<sup>nd</sup> by Selectman A. Hines to accept warrants as presented

**Vote      4 in Favor      0 in the Negative**

**Item 3. Open Session:** 4 Residents

**Item 4. Committee Reports:**

- a. **Planning Board / CEO:** report handed out (Dec)
- b. **Future Fire Station Committee:** J. Dyer  
Hoping to have the grant information by the end of the month from USDA  
Did learn that we use our portion of the money first then the grant money.  
Having 100% design done the contractors specs will be tight  
The design is not finished yet due to the last set of changes to the building that were made last spring.  
There is still money remaining from the original request to cover the cost of final design and putting it out to bid.
- c. **Recreation Committee/ Bradford Days committee:** no report
- d. **Fire Department:** no report this meeting
- e. **Road Commissioner:**
  - 1. Work that has been done since last meeting- no work has been completed
  - 2. Update on the beaver issue – no up date on the beavers but the screens were pulled to the side and set down the banks not to have ice damage to them.
- f. **Town Manager:** when there is italic printing on the non-approved minutes that is a heads-up information for the Board. It is information that I received after the meeting that was on the agenda for that evening and it will be addressed at the next meeting.

**Item 5. Old Business:**

- a. **Text messaging plan- table until put into place**
- b. **Rock rake waiting for payment–**
- c. **Town Web site- table until put in to place (February hopefully)**

- d. **Camera on the oil tank** – T. Bubar – no quote received yet. Did get some other ways to cover the skid tank instead of going to a whole new camera system  
  - Blink system
  - Zosi-
- e. **Responds back from lawyer on bid issue- Motion made by Selectman A. Hines to proceed with the bid that the Board accepted on November 21, 2022.**

**Vote      3 in Favor              1 in the Negative (T. Bubar)**

- f. **Public Land hunting-** called I.F.W. they told him he needs written permission  
**Motion made by Selectman A. Hines and 2<sup>nd</sup>** by Selectman C. Oakes to give Mr. Drigille permission to bait the lot he requested
- g. **Fire Station Ballfield fence-** A. Hines- fence work party- April 1<sup>st</sup>  
 After the Board looked over the fence, they felt a work party on April 1<sup>st</sup> would be they way to go. Put in the newsletter looking for any one with skills with chain link fencing repair to come join them.
- h. **Fund Balance Policy- J. McCarthy-** was given the end of the year revenue and expense reports with last meeting financial reports; the sum of carrying amounts- \$188,272.00; the sum of pre- paid taxes- \$6,151.93 Tabled
- i. **Budget work-** meeting on January 26<sup>th</sup> at 6pm
- j. **Discussion on which TM evaluation to use- J. McCarthy-** (tabled)
- k. **Estimate on stripping/ waxing gym floor** – received a quote from Triumph Professional Cleaning Services \$1.15 per square foot. Board asked the TM to get in touch with them and see if they will look at the office space-hallway and bathrooms and give a complete quote.

**Item 6. New Business:**

- a. **Sign Abatements-** acted on
- b. **Open Lawn Care Bids-** 3 bids received- Harris Family Lawn Care- \$77,549.58  
  - Mason Lee - \$ 28,000.00
  - E & E Powerlines- \$24, 950.00

No decision was made at this time.

- c. **Open Winter Maintenance Bids-**

Hanson & Sons	year 1	plowing	\$207,900	sand per yard \$12.50
	year 2	plowing	\$211,645	sand per yard \$12.50
	year 3	plowing	\$214,815	sand per yard \$12.50
H.A. Higgins & Son	year 1	plowing	\$203,561.40	sand per yard \$14.20
	year 2	plowing	\$210,686.05	sand per yard \$14.45
	year 3	plowing	\$218,060.06	sand per yard \$ 14.70

No decision was made

- d. **How moderator is chosen- J. McCarthy** – during the meeting J. McCarthy messaged T. Bubar that she had spoken to Matthew Dunlap and he was willing to be

our moderator for town meeting in April. TM will follow up with him on what time he needs to be here on the 28<sup>th</sup> of April and the 29<sup>th</sup> .

- e. **Dedication of the Annual Report- J. McCarthy-** a verbal decision was made by the Board. T.M. will follow up on it.
- f. **Citizen complaint reported by J. McCarthy-** Select Board meetings posted improperly- (tabled)

**Item 7. Correspondence:** K. Drew- closing of Aggressive Cuts LLC

Need bids for roadside mowing place them in the same 2 papers we used before and the newsletter

**Item 8. Request for Additional Agenda Items:**

J. McCarthy- question and comment regarding 2022 Election (tabled)

E. Hanson- how much have we spent on the future fire station to date- \$46,169.75

**Motion made by Selectman E. Hanson and 2<sup>nd</sup> by Selectman T. Bubar to extend the meeting to 8:30 pm.**

**Vote    4 in Favor    0 in the Negative**

All this information posting and newsletters need to be proof read before going out to the public. Selectman made a motion it was not 2<sup>nd</sup> so he took it back.

Asked a question about taxes being attached to the new owner.

**Item 9. Executive Session:** none

**Item 10. Adjourn:** 8:32 pm

Submitted by

\_\_\_\_\_/S/\_\_\_\_\_

Vittoria J.B. Stevens

\_\_\_\_\_/S/\_\_\_\_\_

Selectman Timothy Bubar

\_\_\_\_\_/S/\_\_\_\_\_

Selectman Amber Hines

\_\_\_\_\_/S/\_\_\_\_\_

Selectman Errol Hanson

\_ABSENT ON JANUARY 5<sup>TH</sup>\_\_\_\_\_

Selectman Julie McCarthy

\_\_\_\_\_/S/\_\_\_\_\_

Selectman Carlen Oakes