

**TOWN OF BRADFORD**  
**BOARD OF SELECTMEN'S MINUTES**  
**Monday, June 5, 2023**

**Item 1. Open meeting: 6 pm**

**Attendance:** Errol Hanson, Edward Nevells, Julie McCarthy, Carlene Oakes

**Absent:** Levi Surette

**Pledge of Allegiance** – commenced

**Item 1. May 15, 2023 minutes- Motion made** by Selectman E. Nevells and 2<sup>nd</sup> by Selectman E. Hanson to accept minutes as presented

**Vote     4 in Favor     0 in the Negative**

**May 22, 2023 minutes- Motion made** by Selectman E. Nevells and 2<sup>nd</sup> by Selectman E. Hanson to accept minutes as presented

**Vote     4 in Favor     0 in the Negative**

**Item 2. Review of Treasurer's Warrants: 37, 38 and 39 Motion made** by Selectman E. Nevells and 2<sup>nd</sup> by Selectman C. Oakes to accept warrants as presented

**Vote     4 in Favor     in the Negative**

**Item 3. Open Session: 4 Residents 1 Guest**

P. Nevells reported that the Historical Society will now donate \$1,000 towards the sound system/ projector screen for the community center.

**Item 4. Committee Reports:**

- a. **Planning Board / CEO:** written report given
- b. **Future Fire Station Committee:** Have received the letter of commitment of the funds. But have not received the letter of understanding from USDA that needs to be signed by the Board. Have not signed a contract with Plymouth Engineering waiting for formal notification that the BABAA regulations will not be part of the 2022 and 2023 projects.
- c. **Recreation Committee/ Bradford Days committee:** no report
- d. **Fire Department:** 1-72 is back in the garage on a call it was leaking antifreeze/oil. There is still one pager missing from the returned department equipment. They will continue to look for it at home.  
The Fire Dept will donate \$500 to the projector screen
- e. **Road Commissioner:** Questioned on grading bill- it was asked why would you rake then grade?
- f. **Town Manager:** The Town has 2 keys to the Town truck- one in the office and I believe E. Hanson has the other one. Have scanned the appointments signed by the Board. Looked into the OSHA issue last May- after spending sometime on researching there isn't any paperwork on it in the office. The dates line up to be a phone call I

received about a complaint they received on the bridge washing that was taking place at that time. In that phone call I explained what was happening and that the Fire Dept. was following the Bridge Cleaning and Washing Best Management Practices as approved by Maine DEP for both Maine DOT and all Municipal structures. Looking back at an old message it appears that the Board was informed for E. Hanson asked for a copy of this paperwork.

J. McCarthy asked; if a thank you note was sent to M. Dunlap and did the library receive the donation – yes and the donation will be given when they receive the donation from the Town- End of July/ first of August Was the lock box/ keyless entry and blink system ordered- yes in the box in the office.

When does the information for the newsletter need to be in by – June 22<sup>nd</sup>.

Town web site- domain- we haven't paid for anything since Oct of 21. When I asked J. Pineo if the town owed her anything no responds. MMA mental health information – the Board received this information last time.

The other two positions held- Elections and DMV

#### **Item 5. Old Business:**

- a. Rock rake-** received payment and has been picked up on 05/31/23
- b. Ethic policy-** J. McCarthy
- c. Selling of the tables-** J. McCarthy-
- d. Agenda & Minute Policy-** J. McCarthy- Asked the Board to look at it for she has added to it
- e. Purchasing of CD's-** J. McCarthy & E. Nevells-
- f. Schedule Bridge Ranger D.O.T-** J. McCarthy- would like to confirm a date with him. June 19<sup>th</sup> at 5pm a slide show then go out and look at a few of the town's bridges- Middle Rd and Reeves Rd.
- g. Keyless entry garage-** E. Hanson
- h. Review Culvert and Wilder Davis Bid Package-**

Wilder Davis Rd – mouth of the road- 20 ft section slope to flat leave up to the people who are doing the work when they come to fix it.

**Motion made by Selectman E. Hanson 2<sup>nd</sup> by Selectman J. McCarthy to fix what is marked off at the beginning of the Wilder Davis Rd.**

**Vote 2 in favor 2 in the negative (E. Nevells, C. Oakes) motion Fails**

**Motion made by Selectman E. Nevells and 2<sup>nd</sup> by Selectman C. Oakes to do what is marked off with an angle of the mouth of the road 24 ft wide east to west and 20 ft long .**

**Vote 3 in Favor 1 in the Negative (E. Hanson) motion Carries**

**Motion made by Selectman E. Nevells and 2<sup>nd</sup> by Selectman E. Hanson to approve the culvert and Wilder Davis Rd apron specs as what was set tonight and to be sent out after being reviewed on June 6<sup>th</sup> by email.**

**Vote 4 in Favor 0 in the Negative**

**Item 6. New Business:**

- a. **Discuss/ Sign Parker Lumber 10-year Agreement-** B. Parker will be present Looked over the agreement with B. Parker that was previously emailed to the Board. B. Parker explained what they do. They are monitoring the road daily during the “mud season” and managing their trucks.

**Motion made by Selectman E. Hanson and 2<sup>nd</sup> by Selectman C. Oakes to sign the 10 year agreement with Parker Lumber Company that was originally signed in 1987 for 25 years then reviewed and sign every ten years after that.**

**Vote 4 in Favor 0 in the Negative**

- b. **Prioritize Agenda by Board-** E. Hanson  
c. **Culverts-** E. Hanson  
d. **Magnesium-** Hanson- spoke to how much Mg is used per minute and what a gallon of it should weigh.  
e. **Sand Salt Shed Door-** E. Hanson  
f. **Garage Sale-** E. Hanson- suggested to go through the garage and sell things we are not using  
g. **Other Business in place of additional agenda items:** E. Hanson  
h. **Develop Road Grading Specs-** E. Nevells  
i. **Discuss Paved Rd. Pothole Repair-** E. Nevells  
j. **Finalized 2023 Gravel rd. projects spec-** E. Nevells  
k. **Develop Roadside Mowing Spec, timing of bid-** E. Nevells the Board discussed what they wanted in the Bid for Road side mowing. Will write it up and send to the Board in an email to review. **Motion made by Selectman E. Nevells and 2<sup>nd</sup> by Selectman e. Hanson to put the roadside mowing out to bid.**

**Vote 4 in Favor 0 in the Negative**

- l. **Discuss Tax Commitment/ Surplus Usage-** E. Nevells  
m. **USB purchase for lockbox-** J. McCarthy- asked the Board members informally if they were interested in this.  
n. **Committees to upload minutes-** J. McCarthy  
o. **Friends of Bradford Committee: Dissolvment of Select Board Incidental-** J. McCarthy

**Item 7. Correspondence- none**

**Item 8. Request for additional Agenda Items:**

- a. **Food Sovereignty Ordinance- J. McCarthy-** has a letter of engagement with a lawyer in Portland who has worked on a food sovereignty ordinance after speaking with a State Inspector in Augusta about this issue. He charges \$225.00 an hr. This will a line the people in town better with the state laws. It will be ready for the next meeting.  
b. **J. McCarthy** – working on a letter for the Town Attorney  
c. **J. McCarthy** is working on town manager job description a draft if needed for advertising the position in the future.  
d. **Meeting June 12<sup>th</sup>- Motion made by Selectman E. Hanson and 2<sup>nd</sup> by Selectman J. McCarthy to have a special selectmen’s meeting on June 12<sup>th</sup> starting at 5 pm and to go no later then 7 pm.**

**Vote 4 in Favor 0 in the Negative**

**Item 9. Executive Session: 1 MRSA- 405 (6) (A) Personnel Matters – Motion made by Selectman E. Nevells and 2<sup>nd</sup> by Selectman J. McCarthy to go into Executive Session under 1 MRSA- 405 (6) (A) Personnel Matters**

**Vote all in favor entered into executive session at 6:28 pm**

**Motion made by Selectman E. Nevells and 2<sup>nd</sup> by Selectman J. McCarthy to come out of Executive Session at 7:00 pm**

**Vote all in favor**

**Action Taken from Executive Session: 1 MRSA- 405 (6) (A) Personnel Matters**

**Motion made by Selectman E. Hanson and 2<sup>nd</sup> by Selectman J. McCarthy that the Chairman of the Board will sign the letter that resident T. Lufkin has asked to be put into his employment folder in the envelope he provided with written instructions on it if opened.**

**Vote 4 in Favor 0 in the Negative**

**Item 10. Adjourn: 9 pm**

Submitted by

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Vittoria J.B. Stevens

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Selectman Errol Hanson

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Selectman Julie McCarthy

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Selectman Edward Nevells

\_\_\_\_\_/S/\_\_\_\_\_

Selectman Carlene Oakes

Absent on the 5<sup>th</sup> of June

Selectman Levi Surette

