

Bradford Planning Board Meeting Minutes

December 13, 2023

Members Present: Tom Allen, Joyce Dyer, Ron Jack, Andrew Miller (replaced Brian Parker following his resignation from the Planning Board); Rich Fredericks (substituting for Randy Margraf) and Alternate Tim Bubar

Absent: Randy Margraf (advance notice)

Also Attending: Adam Caldwell, CEO; Ammon Swartzentruber and John Miller

Meeting Called to Order: 6:14 p.m.

Review of Minutes: Ron Jack motioned to accept the minutes as written; seconded by Tom Allen. There was no further discussion. The vote passed 4-0-1, Rich Fredericks abstained due to his absence at the November 8, 2023, meeting.

New Business: Joyce noted that Brian Parker had resigned from the Planning Board. Brian indicated that he was experiencing time conflicts with many of the other meetings he needed to attend. Andrew Miller was approved by the Select Board on December 11, 2023 to replace Brian Parker on the Board. Also, the Select Board approved the appointment of Rich Fredericks as a new alternate on the Planning Board. Joyce also announced that Town Manager Lorna Bell resigned, and the Interim Town Manager was Lois Jones.

6:30 p.m. The Planning Board suspended its meeting to hold a public hearing for the Swartzentruber/Miller Application. Joyce opened the public hearing. Other than Mr. Swartzentruber and Mr. Miller, there were no attendees for the public hearing. The public hearing was closed at 6:31, with the understanding that it would be re-opened if anyone arrived with questions.

The Planning Board resumed its meeting at 6:31 p.m.

Mr. Miller presented four certified mail receipts documenting notification to abutters of the public hearing for the Swartzentruber/Miller application to operate a farmstand and leather shop. He and Mr. Swartzentruber provided updated drawings of the parking areas discussed at the previous Planning Board meeting.

Application Review for compliance with LUO Performance Standards:

Swartzentruber/Miller Application – Main Rd – See attached Planning Board Findings, Map 1 Lot 13

The Planning Board approved the Swartzentruber/Miller Application.

Old Business:

Joyce Dyer presented a letter intended to notify Mr. Noah Swartzentruber of the missing information on his application for a farmstand and meat cutting operation on East Rd. She motioned to accept the letter as written and mail it the next morning. Tom Allen seconded the motion. There was no further discussion. Motion passed 5-0.

Rich asked about MMA training for Planning Board members and FOIA training. Joyce will send out the link for the free training offered by the State. She will ask Lois if funds are available for upcoming MMA Planning Board training on February 13, 2023 via ZOOM.

Board Discussion:


Joyce asked Board members to send her any questions for MMA Legal Counsel regarding the information she forwarded on LD 2003 requirements.

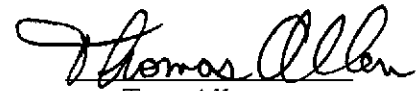
Joyce asked Board members about availability for a LD2003 workshop on January 3, 2024. Everyone agreed to meet on January 3. She will follow-up with Randy to check on his availability. CEO Adam Caldwell was invited to attend. Joyce will check with Lois to see if she wants to attend.


The next regular Planning Board meeting: January 10, 2024.

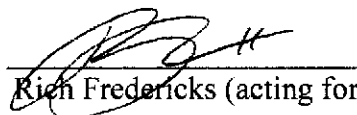
Ron Jack motioned to adjourn the meeting at 7:22 p.m. Tom Allen seconded it. No further discussion – passed 5-0.


Joyce Dyer


Ron Jack


Tom Allen


Andrew Miller


Rich Fredericks (acting for Randy Margraf)