

**TOWN OF BRADFORD**  
**BOARD OF SELECTMEN'S MINUTES**  
**Monday, May 1, 2023**

**Item 1. Open meeting: 6 pm**

**Attendance:** Errol Hanson, Julie McCarthy, Edward Nevells, Carlene Oakes and Levi Surette

**Pledge of Allegiance:** commenced

**Transfer of Board Members:** 2 new members sworn in

**Voting of Chairman:** C. Oakes nominated E. Nevells 2<sup>nd</sup> by E. Nevells

L. Surette nominated E. Hanson 2<sup>nd</sup> by J. McCarthy

**Discussion:** Each candidate spoke to why they wanted to be chair and then fellow Board Members spoke.

**Vote E. Nevells 2 in favor 3 in the negative**

**Vote E. Hanson 3 in favor 2 in the negative**

**Errol Hanson has been voted as Chairman of the Board**

**Chair called for nominations for a vice chair-**

**E. Hanson nominated J. McCarthy 2<sup>nd</sup> by J. McCarthy**

**Vote 5 in favor 0 in the negative**

**Item 1. April 17,2023 minutes- Motion made** by Selectman J. McCarthy and 2<sup>nd</sup> by Selectman E. Hanson to accept minutes as presented

**Vote 3 in Favor 0 in the Negative 2 Abstentions not Selectmen on 04/17/23**

**Item 2. Review of Treasurer's Warrants: 28,29 and 30 Motion made** by Selectman E. Nevells and 2<sup>nd</sup> by Selectman C. Oakes to accept warrants as presented

**Vote 5 in Favor 0 in the Negative**

**Item 3. Open Session: 11 Residents**

P. Murray- pond depth up to a certain amount. Clean harbor is going to cost a lot more than \$500. J. McCarthy will check with her husband for he worked for clean harbor. P. Murray will be in town Tuesday would like to pick up a copy of the plans. Tried to do it but he needed authority by the town **Motion made by Selectmen J. McCarthy and 2<sup>nd</sup> by Selectman E. Hanson to give permission for P. Murray to pick up a copy of the pond design from Swell and give a copy to each Board member who wants one.**

**Vote 5 in Favor 0 in the Negative**

T. Lufkin- reported to the Board that the Middle Rd. bridge has a gap in the deck of the bridge approximately half inch wide in the middle of the deck you can look right down and see the water flowing in the stream. It is in a straight line. Thanked T. Lufkin for bring this to our attention. E. Hanson will get in touch with a cement worker and get their opinion if needed call MDOT

#### **Item 4. Committee Reports:**

- a. **Planning Board / CEO:** monthly report handed out
- b. **Future Fire Station Committee:** J. Dyer- email from USDA the documents have been approved the money is coming from D.C. The agreement will be put together, reviewed and signed. J. McCarthy asked to see them ahead of time.
- c. **Recreation Committee/ Bradford Days Committee-** J. McCarthy- Playground equipment that is on the side of the property line between the Community Center and the ball field. J. McCarthy took pictures and sent them to the Rec Chair, she still wants the equipment that was originally installed at the the old Bradford Elementary School to be installed at the ballfield. J. McCarthy felt that the slide had a too big of drop on it. C. Oakes pointed out that the slide is most likely not going back up due to the way it was removed from the park years ago.

**Motion made by Selectmen J. McCarthy and 2<sup>nd</sup> by Selectman E. Hanson to allow the Rec Committee to place the playground equipment safely and to have the CEO approve the placement to the boundary lines.**

**Vote 5 in favor 0 in the negative**

L. Surette asked about placement of play at your own risk signs. E. Nevells stated that playgrounds that are municipal supported are exempt by state law.

- d. **Fire Department:** Chief reminded the Board that 1-72 will be out of service on Monday for it will be going in for some repair work.  
He thanked R. Jack for doing the winter ground clean up at the fire house it looks very nice.  
Asked about the camera at the skid tank. In that conversation it was decided to get a few cameras to cover the fire station doors J. McCarthy said there was no amount in the motion for the camera so we could order them for the fire station doors.  
Bradford fire is now Dover and Milo 3<sup>rd</sup> alarm  
J. McCarthy asked the Fire Chief is the dumpster's position is ok now.
- e. **Road Commissioner:** Heavy Loads signs – E. Hanson will remove all postings  
J. McCarthy asked about dividing the roads and cemeteries up as it was done last year. She will get a list out to them.  
Grading- C. Oakes requested they do not go beyond box 187.  
How are the grader operators charging by the hr. or mile? - E. Hanson said they are charging by the hour but keeping it to \$500 a mile it will average out over the season. Can you have them break the bill down to what hours are hours they have on each road not lumping it all together so we can keep track what is spent on each rd.

E. Hanson- the contact people do you want to change? No keep it E. Hanson and C. Oakes

Comment from Erik Hanson on the free bag of pavement patch- worked very well on Station Rd as you put it out you could see it spreading.

Hopkinson's prices: Pond Rd- ½" shim, 1" overlay- \$95,000

Middle Rd. north end ½" shim, 1" overlay- \$27,000

Paving in and out of Middle Rd. Bridge- \$21,000 210 tons

Wilder Davis Rd.- beginning of the road does not include prep work \$9,600

King Rd. needs to be dug out where the deep ruts are.

E. Hanson has been marking spots where there appears to be a need for gravel.

**Motion made by Selectman J. McCarthy and 2<sup>nd</sup> by Selectman E. Hanson to have a road meeting on May 22<sup>nd</sup> @ 6pm to make a road plan but leave it open so they can discuss other things.**

**Vote 5 in Favor 0 in the Negative**

The Board hired R. Jack last week to clean up the Town Hall and Fire Station yard.

E. Nevells was informed about a tree down on Wilder Davis Rd. Called E. Hanson he went down and residents on the road was making it passable. R. Jack will go down later and move the tree off the road.

Gravel class- Thursday May 4<sup>th</sup> Brewer 8 :00 to 3 pm. A. Hines is signed up to go. She has offered her seat if anyone else on the Board would like to go. No takers A. Hines, J. McCarthy and T. M will go.

**Town Manager:** After 53% of the toner used and 7 reams of paper and 9 hrs. of printing Town report was completed. It is on the web site. 2022 Annual Town report was put on the web last year. The office continues to be very busy. Missed my Local Health Officer class due to being interrupted too many times. Meet with Camden Bank and changed how they classify our accounts this gives us a better interest rate. They label them checking accounts but we will continue to use them how we have in the past as reserve and saving accounts. We also have the opportunity for short term CD's at a rate of 4%.

L. Surette – suggested due to the ink and time it takes to do the annual report would it be better to send it out to be printed.

**Motion made by Selectman J. McCarthy and 2<sup>nd</sup> by Selectman E. Hanson that the Board proof read newsletters and the Town Report before being sent out.**

**Vote 5 in Favor 0 in the Negative**

E. Nevells asked that there are no ads on the front page of the newsletter so it doesn't appear we show favoritism.

Gift cards signed, will give them to A. Hines to deliver

**Message from M. Cyr-** read to the Board as requested by her in email.

**School Scholarship-** there are 2 candidates- Board reviewed the 2 applications the Selectmen voted for candidate “A” to receive the \$350.00 scholar ship and candidate “B” to receive the \$300 scholarship.

**Item 5. Old Business:**

- a. **Text messaging plan- table until put into place**
- b. **Rock rake- waiting for payment– Motion made by Selectman E. Nevells and 2<sup>nd</sup> by L. Surette to resend the selling of the rock rake for \$7,500 if it is not paid for and removed from the property by May 31, 2023.**

**Vote 5 in Favor 0 in the Negative**

- c. **Triumph Cleaning- J. McCarthy- After speaking with Triumph they have lowered the window cost to \$200 to wash them and clean off the ceiling panels over the storage closet and ramp when they come out to spot test the gym floor. Motion made by Selectman J. McCarthy and 2<sup>nd</sup> by Selectman E. Hanson to accept the \$200 quote to do the windows and ceiling panels,**

**Vote 5 in Favor 0 in the Negative**

**Motion made by Selectman E. Hanson and 2<sup>nd</sup> by Selectman J. McCarthy to eliminate the 8pm ending time for the meeting for tonight.**

**Vote 4 in Favor 1 in the Negative (C. Oakes)**

**Motion made by Selectman E. Hanson and 2<sup>nd</sup> by Selectman J. McCarthy to eliminate the 8 pm meeting time and make it 9 pm and that is it. This will start at the next meeting**

**Vote 5 in Favor 0 in the Negative**

- d. **J. McCarthy- Liability to Town when TM brings the person she supports to work. I would like to send this off the town lawyer as MMA suggests.**  
The T.M spoke to the Board saying they could discuss the job but no reference to others for they were not invited. She also asked them to make sure the facts are correct. **Motion made by Selectman J. McCarthy and 2<sup>nd</sup> by Selectman L. Surette that the T.M. can not bring anyone to work that is not a town employee.**

**Vote 3 in Favor 1 in the Negative (E. Nevells) 1 abstention (C. Oakes)**

- e. **Ethic policy- this will be a working document- table for now**

**Item 6. New Business:**

- a. **Beaver Management - E. Hanson-** Need someone to manage the screens, taking them in and out when needed keeping an eye on the activity of the beavers and take care of them when needed. C. Oakes will get in touch with the person we have been using and get a contract flat rate quote.
- b. **Tree Management cemeteries- E. Hanson-** receive a quote for \$2,450 from Tucker’s Tree Service after meeting with him. Table to next meeting

- c. **Job Board- E. Hanson- Motion made by Selectman E. Hanson and 2<sup>nd</sup> by Selectman J. McCarthy to have E. Hanson to move the job board to the front of the office and placed by the office door.**

**Vote 3 in favor 1 in the negative 1 abstention**

**Motion made by Selectman L. Surette and 2<sup>nd</sup> by Selectman E. Hanson for E. Hanson to get the list of people and their insurance who want to do the odd jobs that need to be done.**

**Vote 5 in Favor 0 in the Negative**

- d. **Employee issue- decorum of behavior to employment grievances- J. McCarthy-** The T.M spoke to J. McCarthy asking for the Board not to schedule another meeting before for the Annual Town Meeting they will be meeting 4 days later and with the time restraint there isn't enough time to get everything accomplished. This made J. McCarthy uncomfortable for her son was there at the time. **Motion made by Selectman J. McCarthy and 2<sup>nd</sup> by Selectman E. Hanson grievance issues related to employment takes place at Board meetings. This goes for both sides.**

**Vote 4 in Favor 1 in the Negative**

- e. **Looking for a new Auditor- J. McCarthy - Motion made by Selectman J. McCarthy and 2<sup>nd</sup> by Selectman E. Hanson to begin the process of finding a new Auditor – sending out a RFP**

**Vote 5 in Favor 0 in the Negative**

- f. **Town Sexton- J. McCarthy-** table for 2 weeks

**Item 7. Correspondence-** Letter back from Lawyer, several responds from MMA

Surveys there are 21 of them J. McCarthy will scan them in and email them to the Board.

**Item 8. Request for additional Agenda Items:**

- a. **Newsletter suggestions for July- J. McCarthy-** why taxes are so much higher than other towns. Table
- b. **Solid Waste Director- E. Nevells-** Matthew McCarthy is interested in becoming the alternate Solid Waste Director and does the Board want Ed Nevells to remain as the Bradford's Solid Waste Director. **Motion made by Selectman E. Hanson and 2<sup>nd</sup> by Selectman C. Oakes that E. Nevells remain on as the Solid Waste Director and Mathew McCarthy the alternate.**

**Vote 3 in Favor 0 in the Negative 2 abstentions ( E. Nevells, J. McCarthy)**

- c. CPSWF is going to be doing some work the their gravel road and was asking about how far does a tank of Mg go approximately .9 miles to a tank believe we are purchasing it for \$1.25 a gallon.
- d. **Rules of engagement -J. McCarthy** how do people like to be contacted- how are we going to communicate

- e. **Face bk messages J. McCarthy-** approved post- local events things from the selectmen- want to start posting once a week
- f. **Chair rack-** thanked B. Hanson and S. Arrants it was over a 4 hr. job.
- g. **J. McCarthy-** read from the MMA manual all selectmen are equal in their position
- h. **Town Lawyer- E. Hanson-** to contact the Town Lawyer out to make sure we are doing things right. Motion made to have the Town Lawyer attend a selectmen’s meeting before June 5<sup>th</sup> to discuss and get advice per the town managers job performance, records and include legal questions from the Board.

**Vote 4 in favor 0 in the negative 1 abstention (C. Oakes)**

- i. **Old Voting Booths – J. McCarthy** -asked about removing the old voting booths now that we vote in the gym. B. Hanson asked to put up old pictures of Bradford and Town of Bradford in place of the old voting booths. Motion made by Selectman J. McCarthy and Selectman L. Surette to remove the voting booths.

**Vote 5 in Favor 0 in the Negative**

**Item 9. Executive Session: E. Hanson** - 1MRSA-405 (6) (A) Station Rd Tax issue. Town Manager reprimand. Two letters of reprimand in reference to 32 Station Rd tax issue were presented by E. Hanson. Motion made by Selectman E. Hanson and 2<sup>nd</sup> by Selectman J. McCarthy to have both reprimands place in the T. M.’s file.

Vote 3 in favor 1 in the negative (E. Nevells) 1 abstention (C.Oakes)

**Item 10. Adjourn: 10 pm**

Submitted by

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Vittoria J.B. Stevens

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Selectman Errol Hanson

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Selectman Julie McCarthy

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Selectman Edward Nevells

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Selectman Carlene Oakes

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Selectman Levi Surette